

Adding Zones or Districts to your Service to display and collect on the EMS Incident Report in TEMSIS.

- This must be done by someone who has “Service Administrator” rights to your service.
- Start to click the ‘Setup’ tab for your service. The click “Service” then “Zone/Districts”. You can then add in the Zones and/or Districts that your service wishes to track.

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Zone/District Setup

Zone/District Number	Description	EMS	Target Performance Times (Mins)	Active
Anytown	The primary town area of Anytown	<input checked="" type="checkbox"/>	0	Yes
Center Anytown	The Region of "Anytown" called "Center Anytown"	<input checked="" type="checkbox"/>	0	Yes
Lakeside Village	The village of "Lakeside Village" in the town of "Anytown".	<input checked="" type="checkbox"/>	0	Yes
North Anytown	The Region of "Anytown" called "North Anytown"	<input checked="" type="checkbox"/>	0	Yes
Sandy Beach	The Beach area in the town of Anytown	<input checked="" type="checkbox"/>	0	Yes
Small Village	The Area of Small Village in the town of "Town"	<input checked="" type="checkbox"/>	0	Yes

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Annotations:

- 1) Select "Setup"
- 2) Then "Service"
- 3) Then Zones/Districts
- 4) Then add or edit your Zones or Districts

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Zone/District Setup

*Zone/District Number: Small Village

Description: The Area of Small Village in the town of "Town"

EMS Zone/District: ☒ Yes ☐ No

Target Performance Time (min): 0

Active: ☒ Yes ☐ No

Enter the Zone/District Numbers that you like to be displayed as choices on the run form.
The Target Performance Time is used to demonstrate how often a department is meeting their response goals.

Buttons: Save | Back

Annotations:

- 1) Enter the Name of your Zone or District
- 2) Enter a description of your Zone (Not a requirement)
- 3) Make sure that EMS/Zone and "Active" are marked "Yes".
- 4) Click "Save" then "Back" to add another

Then submit a helpdesk ticket to TEMSIS requesting that the “Zone” validation get turned on for your service. This will then require your providers to enter a zone for every response that is documented for your service. You can then use this data for town reports and response analysis.